



Wedding Contract

Queen Anne Baptist Church

All prices and room availability listed are current through December 2022.

BEFORE SENDING IN THIS FORM:

Please contact admin@queenannebaptist.org for availability.

This contract is not valid until the wedding has been approved of by the staff of Queen Anne Baptist Church.

Please print, fill out, and return to admin@queenannebaptist.org once your wedding has been approved.

Wedding of: _____ and _____

Phone: _____

Email: _____

Primary Contact for Wedding: _____

(please add phone # if different from above)

Wedding Date: _____ Time of Ceremony Start: _____

Rehearsal Date: _____ Time of Rehearsal Start: _____

Expected Number of Guests: _____

Wedding Officiant (if not the Senior Pastor of Queen Anne Baptist Church)

Name: _____ Phone: _____

Email: _____

Reservation Fee: Non-Refundable

(Reserves the rehearsal and Wedding time and date)

\$100

Please send a check of \$100 made out to Queen Anne Baptist Church with "(Name) Wedding Reservation" in the memo line to 2011 1st Ave. North, Seattle, WA 98109. Or you may send your payment through our PayPal link on our website www.queenannebaptist.org/give Please type in the note "(Name) Wedding Reservation.

Please check the boxes below for which services you require and space you wish to reserve.

All-in-one package for Non-Member Sanctuary weddings (seats 240) \$1400

All-in-one package for Non-Member Chapel weddings (seats 50) \$700

Each additional hour (charged for a full hour after 10 minutes past) \$100

OR

Room Rentals (without package)	Member	Non-Member
<input type="checkbox"/> Sanctuary (Seats 240 & includes Grand Piano)	\$150	\$500
<input type="checkbox"/> Chapel	\$50	\$200

Services:

<input type="checkbox"/> Queen Anne Baptist Minister	\$300*	\$350
<input type="checkbox"/> Queen Anne Baptist Pianist	\$200	\$200
<input type="checkbox"/> Custodial Services	\$200*	\$250
<input type="checkbox"/> Sound Equipment and Coordinator (not available in chapel)	\$150*	\$150

*For members, this is the suggested honorarium.

Reception or Rehearsal Dinner Space

<input type="checkbox"/> Parlor and Parlor Kitchen (seats 50)	\$200	\$200
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Dressing Rooms (No Charge) Please check ONLY two spaces:

Use of two of the following spaces:

<input type="checkbox"/> Tower Room (no elevator access)	<input type="checkbox"/> Small rooms off sanctuary (a few steps to access)
<input type="checkbox"/> Children's Room (main level near restroom)	<input type="checkbox"/> Conference Room (main level).

	Member	Non-Member
TOTAL COST:	_____	_____
Minus \$100 Deposit	-\$100	-\$100
TOTAL AMOUNT DUE:	_____	_____

An invoice for the remainder will be presented to the contact person provided to QABC. Invoices are to be paid no later than two weeks before the date of the wedding. This date will be included on your invoice.

By signing below, the party agrees to pay all costs associated with this wedding, and to abide by the guidelines in Queen Anne Baptist Church's Planning Your Wedding and Price Guide

Signature: _____

Date: _____